

REPAIRCERT NZ UPDATE

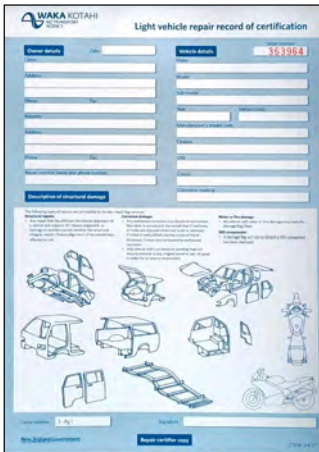
Supporting New Zealand's Repair Certification Industry



UPDATE No. 9 | 10/06/2022

Improving the LT308

RepairCert NZ wants to take advantage of an amendment opportunity for the LT308 Form, and asked for feedback from Repair Certifiers on ways in which we could improve the LT308 Form for you. We've gone through the many very helpful ideas that came back to us, and have prepared a draft to submit to Waka Kotahi.



We would be grateful if you could all have a look over the draft (attached at the back of this RepairCert NZ Update), and come back to us with any questions or comments. If the consensus is that the draft is good, we'll work with Waka Kotahi to get the amended document in place before the next print run. ■

Please forward any comments to nj@repaircert.nz by Friday, 17 June 2022.

Thanks for Responses to Draft Technical Bulletin # 2 - 2022 Acid Wash

Thanks to those Repair Certifiers who gave us feedback on the Acid Wash Technical Bulletin draft. There were some very helpful comments, and these have been incorporated into the final version, which will be out to you soon. ■



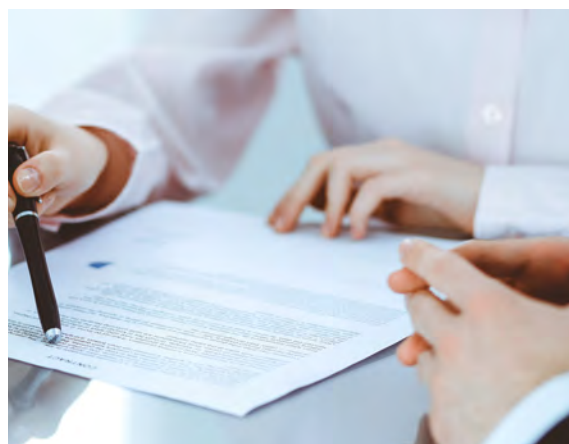
Repair Certifiers' Professional Indemnity Group Insurance Scheme

The Professional Indemnity Group Insurance Scheme for Repair Certifiers is now in place, and available to any Repair Certifiers, effective immediately. The annual cost of the Policy is, per Repair Certifier, \$850.00 plus GST, which is a total of \$977.50.

RepairCert NZ has developed an application form (called 'Insurance Proposal Form') for a Repair Certifier wishing to join the RepairCert NZ Group Insurance Scheme. The Insurance Proposal Form is attached to this RepairCert NZ Update. Alternatively, the Insurance Proposal Form can be accessed by emailing Linda at linda@repaircert.nz who will send it to you.

The Insurance Proposal Form is simple to fill out, and is to be returned to Linda at RepairCert NZ who will forward your Form to the Insurer on your behalf. Feel free to give Linda a call on (0274) 322-509 if you have any questions or concerns.

Upon acceptance by the insurer, Linda will invoice you, and payment can be made via internet banking (the details of which will be on the invoice).



The details of the Policy are in RepairCert NZ Update # 08, however as a quick recap, the primary benefits to Repair Certifiers of the RepairCert NZ Group Insurance Scheme are that:

- the Policy incorporates 'run-off cover' that is built into the annual premiums (and doesn't have to be paid for separately after a Repair Certifier retires); and
- the Policy has a low annual premium cost; and
- the \$1,000,000 Professional Indemnity component of the Policy is per Repair Certifier (not total); and
- the \$2,000,000 Public Liability component of the Policy is per occurrence (not limited to \$2,000,000 total within a given year).

It should be noted that the Public Liability component of the Policy applies only for a Repair Certifier's repair certification activities, and not for other business activities such as running a repair shop. ■

Roadshow Dates Confirmed

We notified Repair Certifiers about the upcoming RepairCert NZ Roadshow on May 27 in RepairCert NZ Update # 08, and outlined the proposed dates, locations, times, and an overview of content.

Based on feedback from Repair Certifiers, we can advise that those dates, as set out in the table below, are now confirmed.

Linda will maintain contact with all Repair Certifiers about the details (such as venue) in the lead-up to the Roadshow, but in the meantime please feel free to contact her with any questions or concerns at linda@repaircert.nz or phone on (0274) 322-509. ■

Date	Location	Venue	Time	For Repair Certifiers from:
July 4 (Mon)	Dunedin	TBA	3.00pm - 7.00pm	Invercargill, Gore, Dunedin, Timaru
July 5 (Tues)	Christchurch	TBA	3.00pm - 7.00pm	Christchurch, Greymouth
July 11 (Mon)	Wellington	TBA	3.00pm - 7.00pm	Nelson, Wellington, Carterton, Levin
July 12 (Tues)	Whanganui	TBA	3.00pm - 7.00pm	New Plymouth, Whanganui, Palmerston North, Hastings, Napier
July 13 (Wed)	Rotorua	TBA	3.00pm - 7.00pm	Hamilton, Mt Maunganui, Tauranga, Thames
July 14 (Thurs)	Auckland	TBA	11.00am - 3.30pm	Whangarei, Auckland

Technical Support Group

One of RepairCert NZ's contracted services to Waka Kotahi is to implement a 'Technical Support Group', to provide the repair certification system with another layer of expert technical input, particularly when RepairCert NZ is presented with a particularly difficult or unusual technical challenge.

The Technical Support Group – which will assist RepairCert NZ staff on an as-and-when-required basis - will be comprised of Repair Certifiers with a wide range of skills and backgrounds to enable the repair certification system to have the broadest possible range of expertise sitting behind it. This additional 'ring of confidence' will help ensure that the right decisions are made, and that the best possible outcomes are achieved for the Repair Certifiers, the public, and Waka Kotahi.

More information will be provided on this over the next few weeks as the final details are sorted out, and appointments are made. ■

Updated Vehicle Import Forecast for June and July 2022

- **OWV:** heavy machinery items.
- **Load:** Vehicles that are leaving our shore to overseas ports.
- **T - Ship:** Trans Ship. Transported from port of entry to other ports throughout New Zealand.

ETA	Vessel	Voy	LOP	Vehicles Discharge					Load	
				Total	New	Used	T - Ship	OWV	Export	T- Ship
06/06/22	Hoegh Jacksonville	50	Hoegh	639	374	1	100	164	26	-
07/06/22	Clover Ace	94A	MOL	1,915	195	1,531	-	189	300	139
09/06/22	Trans Future 5	141	TFS	894	337	440	57	60	-	168
09/06/22	Parsifal	EF210	WWO	436	222	-	-	214	-	-
13/06/22	Turandot	2259	Armacup	716	582	-	-	134	-	-
14/06/22	Titus	EF208	WWO	704	569	-	-	135	-	-
16/06/22	Trans Future 6	138	TFS	1,501	690	781	-	30	-	57
17/06/22	Onyx Ace	88A	MOL	1,800	1,750	50	-	-	-	-
18/06/22	Palmela	TBA	MOL	2,700	1,350	1,350	-	-	300	-
18/06/22	Paganella	2210	Armacup	2,996	1,665	1,147	112	72	-	-
24/06/22	Hoegh Seoul	122	Hoegh	775	650	5	30	90	-	-
25/06/22	Dream Angel	29	TFS	1,790	-	1,790	-	-	-	-
			Total	16,866	8,384	7,095	299	1,088	626	364
01/07/22	Toronto	EF212	WWO	671	524	-	-	147	-	-
01/07/22	Thalatta	EF211	WWO	1,276	869	-	-	407	-	-
02/07/22	Trans Future 7	138	TFS	1,300	600	670	-	30	-	-
04/07/22	Dignity Ace	68A	MOL	2,500	1,250	1,250	-	-	300	-
07/07/22	Don Juan	2211	Aracup	1,600	800	800	-	-	-	-
10/07/22	Thermopylae	EF214	WWO	443	233	-	-	210	-	-
12/07/22	Euphony Ace	TBA	MOL	1,800	1,750	50	-	-	300	-
14/07/22	Trans Future 5	142	TFS	1,300	600	670	-	30	-	-
16/07/22	TBN1	TBA	MOL	2,500	1,250	1,250	-	-	300	-
19/07/22	Turandot	2212	Armacup	1,690	1,000	500	180	10	-	-
22/07/22	Tombarra	EF213	WWO	650	500	-	-	150	-	-
23/07/22	Hoegh Trident	197	Hoegh	775	650	5	30	90	-	-
25/07/22	Swan Ace	TBA	MOL	1,800	1,750	50	-	-	-	-
28/07/22	Trans Future 6	139	TFS	1,300	600	670	-	30	-	-
			Total	19,605	12,376	5,915	210	1,104	900	0

Change of Role for Deane

The new 'Technical Support Group' referred to on page 3 in this RepairCert NZ Update will require ongoing coordination between the Technical Support Group Members and the RepairCert NZ staff to enable the group to provide effective support. Current RepairCert NZ Technical Manager Deane McMillan is stepping sideways from his current role to become the Technical Support Group Manager. Deane favours this role because it is part-time, which will enable him to continue being a Repair Certifier, and to pursue other interests.



“ Deane says, “I will still be with RepairCert NZ part-time working with the Technical Support Group. I support RepairCert NZ and what we are endeavouring to achieve for the benefit of all Repair Certifiers and stakeholders. I look forward to continuing to work with Repair Certifiers into the future.”

The Technical Manager's role will be parked for now while RepairCert NZ consider whether the existing role meets RepairCert NZ's needs, or whether a different role needs to be developed. In the meantime, Mike Gregory and Marty Lane are providing a high level of technical expertise, and we're pleased to have Deane managing the important element that the Technical Support Group will provide into the future. ■

Letter from Brian Sara



Most Repair Certifiers will remember Brian Sara, Manager of Vehicle Standards section at Waka Kotahi until part-way through 2019. Brian was a great advocate of getting some support for the Repair Certifiers, and while no longer with Waka Kotahi he still cares very much for the industry and enjoys receiving the RepairCert NZ Updates.

He sent this email to Tony Johnson of RepairCert NZ and Rob Pauletic of Waka Kotahi a few days ago after receiving the last RepairCert NZ Update, and we thought it was worth sharing with you...

“Hello Tony and Rob.

Just read through the latest RepairCert NZ Update and thought I couldn't let the opportunity to comment go by. The Repair Certifiers must be loving the care and attention they are receiving from RepairCert NZ. It is nothing short of awesome. I know there is a lot of hard work going on behind the scenes to provide this support, but it has a familiar feel to it, in that it follows the tried and proven format that LVVTA developed under arduous conditions for many years, and we know it works. The quality of the information, the engagement with the repair certifiers and the real sense that the organisation is there to support them, provided they do their best to do the right thing, comes through loud and clear.

Waka Kotahi must be thrilled to see that the LVVTA is not only maintaining the level of support it is providing for the LVV Certifiers, but it is also now helping the Repair Certifiers to achieve the same high level of inspection quality and consistency.

Well done team. I take my hat off to you.” ■

LT308 - Light vehicle repair records of certification

All sections of the LT308 must be completed. Strike through (—) any section that is not applicable.

Contact details

Start date

Vehicle details

Serial number
377951

CLIENT

Address

Phone

Email

Make

Model/Sub-model

Year

Vehicle class

Chassis

VIN

Colour

Secondary colour

Odometer reading

REPAIRER

Address

Phone

Email

Motive power:

Petrol

Diesel

Hybrid

Electric

Hydrogen

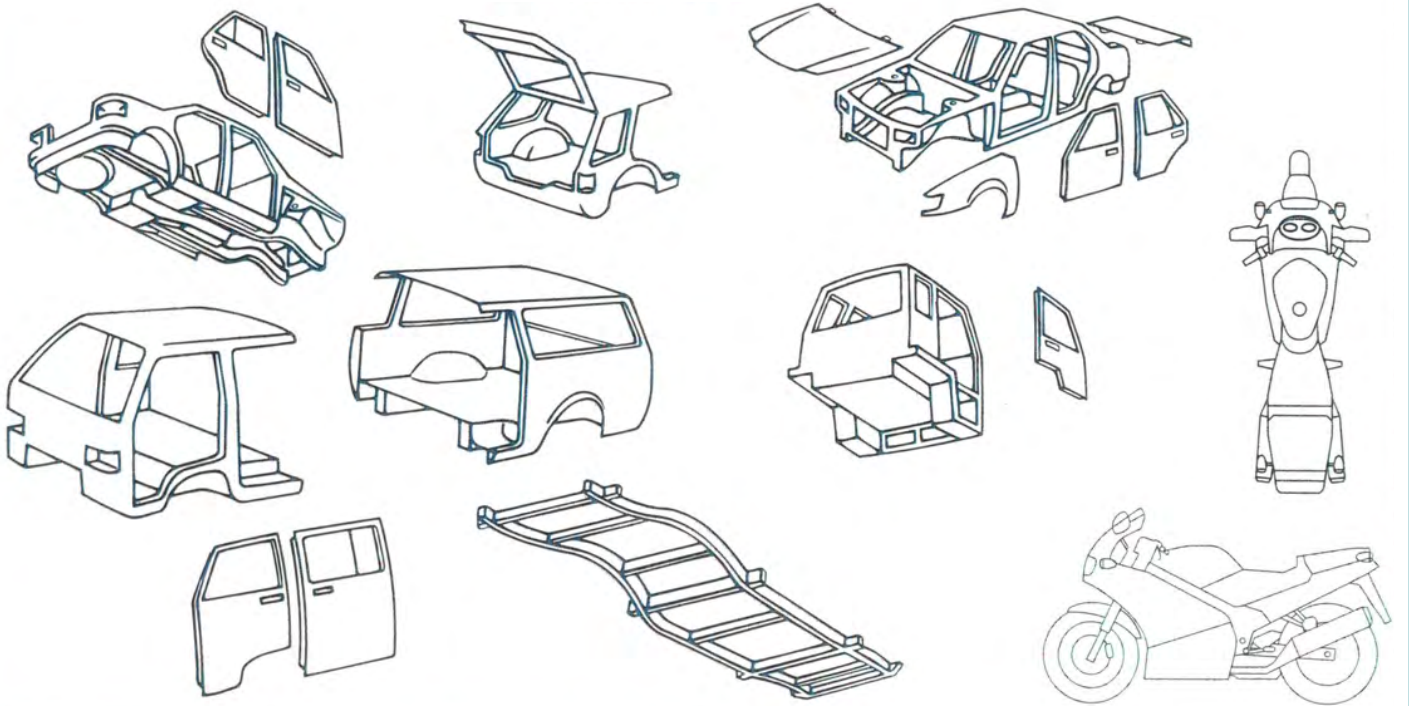
REPAIR CERTIFIER

Phone

File number

Description of structural damage

Circle where damage or corrosion has occurred



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Repair Certifier signature

LT308 - Light vehicle repair records of certification

All sections of the LT308 must be completed. Strike through (—) any section that is not applicable.

Serial number

Description of structural damage continued

377951

Description

Instructions to repairer, and inspection schedule

Issue number

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Repair Certifier signature

All sections of the LT308 must be completed. Strike through (—) any section that is not applicable.

Repair schedule and required inspections continued

Serial number
377951

Description

Record of all inspections

Date	A = Initial B = Intermediate C = Final	Location	# of photos	Comments on progress of repair	Repair Certifier initials

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Repair Certifier signature

LT308 - Light vehicle repair records of certification

All sections of the LT308 must be completed. Strike through (—) any section that is not applicable.

Serial number

377951

Document summary

Name of external service provider used to inspect operation of:

ABS/ESC braking system	Pass <input type="checkbox"/> N/A <input type="checkbox"/>	3D body measurement	Pass <input type="checkbox"/> N/A <input type="checkbox"/>
Air bag system	Pass <input type="checkbox"/> N/A <input type="checkbox"/>	Trammel bar measurement	Pass <input type="checkbox"/> N/A <input type="checkbox"/>
Electronics	Pass <input type="checkbox"/> N/A <input type="checkbox"/>	Repair methods used:	
Steering	Pass <input type="checkbox"/> N/A <input type="checkbox"/>	<input type="checkbox"/> Manufacturer's <input type="checkbox"/> I-CAR <input type="checkbox"/> Thatcham <input type="checkbox"/> Best trade practice	
4-wheel alignment	Pass <input type="checkbox"/> N/A <input type="checkbox"/>	Other provider: <input type="text"/>	
Advanced Driver Assistance Systems (ADAS)	Pass <input type="checkbox"/> N/A <input type="checkbox"/>	Note 1: All supporting records referred to on this page must be held with the Repair Certifier's LT308 certification file. <input type="checkbox"/> Yes	
		Note 2: All invoices for vehicle parts used in the repair must be held with the Repair Certifier's LT308 certification file. <input type="checkbox"/> Yes	

Total number of photographs for file

Border-check flag removal

Does the vehicle have a border-check damage flag? Yes No

Approval for border-check damage flag removal Yes No

The following types of repairs are not eligible for border-check damage flag removal:

- | | | |
|---|---|--|
| Structural repairs <ul style="list-style-type: none"> Any repair that has affected the chassis alignment of a vehicle and requires 3D chassis alignment, or Damage to multiple panels whether the structural integrity and/or chassis alignment of the vehicle been affected or not. | Corrosion damage: <ul style="list-style-type: none"> Any perforated corrosion in a structural area where the metal is corroded to the extent that it has holes, or holes are exposed when rust scale is removed. If metal is badly pitted causing a loss of metal thickness, it must also be treated as perforated corrosion. Any vehicle with rust heave or swelling that will require removal of any original panel or part of panel in order for an area to be patched. | Water or fire damage <ul style="list-style-type: none"> No vehicle with water or fire damage may have the damage flag lifted. SRS components <ul style="list-style-type: none"> A damage flag will not be lifted if a SRS component has been deployed. |
|---|---|--|

Statement of compliance

I have inspected, in accordance with my appointment as Inspector under Land Transport Rule: Vehicle Standards Compliance 2002, the vehicle described in this report.

I certify, in accordance with Land Transport Rule: Vehicle Standard Compliance 2002, that repairs made in relation to significant corrosion, structural damage, structural deterioration; or repairs made in relation to systems, components or equipment affected by structural damage or deterioration; comply with Land Transport Rule: Vehicle Repair 1998.

Light vehicle Repair Certifier name <input type="text"/>	Signature <input type="text"/>
Repair Certifier ID <input type="text"/>	Date <input type="text"/>

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INSURANCE PROPOSAL FORM

FOR LIABILITY SCHEME MEMBERSHIP



Supporting New Zealand's Repair Certification Industry

PART A: APPLICANT DETAILS

[Please print clearly in black or blue pen]

Surname:		First Names:	
Residential Address:			
Postal Address [if different from above]:			
Business Name:			
Business Address:			
Business Hours Phone:		After Hours Phone:	Mobile Phone:
Email Address:			
Website Address:			
GST registered: YES <input type="checkbox"/> NO <input type="checkbox"/> <small>[Please tick the appropriate box clearly in black]</small>		GST NO: / /	

PART B: APPLICANT QUESTIONNAIRE

1. Provide details of formal qualifications held, that directly relate to repair of motor vehicles, with (approximate) dates that qualifications were obtained:

Qualifications	Dates

2. Provide details of any criminal convictions that have been taken against you, with (approximate) dates of convictions (note that this does not include traffic offences):

Type of Conviction	Dates

3. Provide details of any disciplinary action taken against you in relation to your duties as a Repair Certifier by the NZ Transport Agency, (or by Land Transport New Zealand, or Land Transport Safety Authority) including verbal warnings, written warnings, suspensions, or revocation:

Reason for Action Being Taken	Nature of Disciplinary Action	Dates

4. Provide details of any disciplinary action taken against you in relation to your duties as an inspector or certifier in any other type of certification by the NZ Transport Agency, (or by Land Transport New Zealand, or Land Transport Safety Authority) including verbal warnings, written warnings, suspensions, or revocation:

Qualifications	Dates

PART C: DECLARATIONS & CONSENTS

1. Declaration

- a. I declare that all the information provided is true and correct.
- b. I declare that at the time and date of this membership application or renewal that I am not aware of any claim pending or circumstance that could lead to a claim being made under the RepairCert NZ Insurance Scheme; furthermore, I am not the subject of any complaint or pending enquiry to NZTA (New Zealand Transport Agency – Waka Kotahi) that could lead to any form of disciplinary action relating to my judgements or actions on matters concerning the Light Vehicle Repair Specialist Certification process or my Notice of Appointment.
- c. I declare that should a claim or threat of a claim be made against me under the RepairCert NZ Insurance Scheme, RepairCert NZ [Specialist Certification Management (Repair) Ltd] will be informed, in writing, in the first instance and as soon as reasonably practicable.
- d. I further understand that any breach of the Light Vehicle Repair Specialist Certification process and/or my Notice of Appointment may invalidate the insurance cover afforded to me under the RepairCert NZ Insurance Scheme.
- e. I acknowledge that acceptance of membership to this scheme is subject to acceptance by the Insurer. If there are any facts or circumstances which might influence this insurance proposal, I will declare them in full and attach them to this Declaration. I further acknowledge that failure to disclose any facts or circumstances may invalidate the insurance cover afforded to me under the RepairCert NZ Insurance Scheme.
- f. I further acknowledge that the RepairCert NZ Insurance Scheme is only applicable to my business activities as a Light Vehicle Repair Specialist Certifier member under my Notice of Appointment.

2. Consent

- a. I consent to the details contained on this form being held by Specialist Certification Management (Repair) Ltd (RepairCert NZ) for the purpose of the RepairCert NZ administrative requirements. I acknowledge my right to access and correction of this information. This consent is given in accordance with the Privacy Act 2020.
- b. By signing this form, I further declare that the answers and statements given in this Declaration are correct and complete in every respect and agree that this Declaration shall form the basis of, and be incorporated in the policies of insurance which I have with the Specialist Certification Management (Repair) Ltd (RepairCert NZ) under the RepairCert NZ (Specialist Certification Management (Repair) Ltd) Repair Certifiers Insurance Scheme.

Signature of Applicant:

Date:

Please dispatch this 3-page form either by:

- email to linda@repaircert.nz; or
- post to Administration Officer, RepairCert NZ, PO Box 50-600, Porirua, Wellington 5240.



FOR FURTHER INFORMATION PLEASE CONTACT REPAIRCERT NZ.